



VETERINARY SURGEONS BOARD OF SOUTH AUSTRALIA

VETERINARY SURGEONS BOARD OF SOUTH AUSTRALIA 2021 E-BULLETIN #9

VSBSA e-Bulletin – Reminder - Renewal of Registration for 2021 and Lodgement of 2020 Annual Returns

This e-bulletin is a courtesy reminder to complete the online 2021 renewal of registration and lodgement of 2020 annual return process by **31 December 2020**.

Instructions were provided to all veterinary surgeons to complete the online process by letter dated 30 November 2020.

Please disregard this communication if you have recently completed the online process for renewing your registration for 2021 and lodging an annual return for 2020.

If you have not yet completed the online process, please do so as soon as possible and by no later than the deadline of 31 December 2020. Please note that a late fee of \$229 has been fixed under the *Veterinary Practice Act 2003* to apply to all renewals of registration received on or after 1 January 2021.

If you are not renewing your registration for 2021, please note that you must still lodge an annual return for 2020 by using the online system.

The online submission process must be completed by you personally. There are questions in the annual return that only you can answer and a declaration that you must provide about the accuracy of your personal details.

Please ensure that you provide all required information in the online annual return including full details of your continuing professional development (CPD) activity undertaken in 2020 (including the date on which you completed the CPD activity, the name of the CPD provider and the name of the presentation/seminar/publication). Please note that you are required to enter full details of your CPD online.

At the end of the online process, you will be prompted to declare that all information in your annual return including CPD details is true and correct. If you do not enter your CPD details online as part of the annual return process, you may be required to provide a statutory declaration and this may result in delays in processing your annual return.



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If you have not received our letter dated 30 November 2020, please use the log in details below to submit your 2020 annual return and renewal of registration of 2021:

[https://www.vsbsa.org.au/Renew_Registration -
_Lodge Annual Return side link 66 Renew Registration -
_Lodge Annual Return.html](https://www.vsbsa.org.au/Renew_Registration_-_Lodge_Annual_Return_side_link_66_Renew_Registration_-_Lodge_Annual_Return.html)

Username: xxxxxxxxxxxxxx

Password: xxxxxxxxxxxxxx

Please note that the VSBSA's office will close at 5pm on Thursday 24 December 2020 and will re-open at 9am on Thursday 31 December 2020.

21 December 2021